

**EDGEFIELD COUNTY WATER & SEWER AUTHORITY
BOARD MEETING MINUTES**

The July Regular Board of Directors Meeting of Edgefield County Water and Sewer Authority was held on July 26, 2021 starting at 5:30 p.m. at 100 Waterworks Rd., Edgefield, SC (ECWSA Administrative Building). No individual or organization requested a copy of the Agenda. Notice of this Board of Directors Meeting was posted in the Administration Office 4 weeks prior to meeting and the Agenda was posted September 21, 2021.

CALL TO ORDER: Kennamer, 5:30 p.m.

INVOCATION: Ron Creswell

MEMBERS PRESENT: Kennamer, Johnson, Smith, Creswell, Kitchens, Clark

MEMBERS ABSENT: Washington

STAFF PRESENT: Administrator Hare, Business Manager Carroway

GUEST PRESENT: Grant Davis with Mauldin & Jenkins

AGENDA: A motion was made by Johnson to approve the September 27, 2021 Agenda. Second by Clark. Vote unanimous to approve the agenda.

MINUTES: A motion was made by Johnson to approve the July 26, 2021 Minutes. Second by Creswell. Vote unanimous. Administrator Hare also added for the record that there was no August meeting due to illness.

PUBLIC COMMENT: No comments from the public and no one present from the public.

PRESENTATION OF THE DRAFT FY 2021 AUDIT

After a brief introduction by Administrator Hare, Mr. Grant Davis of Mauldin & Jenkins made his presentation of the ECWSA FY 2021 Audit in draft form. Mr. Davis then began a review of the draft 2020-21 financials for the Board. Mr. Davis stated that the Authority was in a strong position financially at the conclusion of FY 2021. He stated that his staff had some additional work on the footnotes and other parts of the financial report to produce the final audit. The final report would also include Mauldin & Jenkins opinion of the Authority's finances, but that his staff had not discovered anything that would result in a negative opinion. At the conclusion of the audit, Mr. Davis expressed his appreciation, on behalf of his firm, for continued strong working relationship and cooperation of staff at the Authority. He also encouraged the Board to review the draft, and any questions they had could be answered at the presentation of the final draft in October 2021. Chairman Kennamer and other Board members thanked him for his work on the audit.

FINANCIAL STATEMENT: After the reading of the bank balances, Administrator Hare discussed the Financial Statement ending August 31, 2021. Budget should be at 16.67%, Revenues are 18.92%, and Expenses are at 17.34%. Water & Sewer sales are in line with last year.

REPORTS:

John Hare, Administrator covered the following items during the report section:

- Administrator Hare gave an update on supply chain issues in the Water Utility industry. These are affecting the supply of PVC pipe, water meters and other materials that are used on a daily basis.
- The Board's Annual Christmas Supper will be held on December 7, 2021, 6:00pm, at the Three Star Vineyards.

BUSINESS

A. DISCUSSION OF ARPA FUNDING OPPORTUNITES FOR WATER PLANT UPGRADES

Administrator Hare led a discussion pertaining to possible upcoming funding from the State ARPA funds. This could potentially mean \$500 million statewide for water projects and up to \$3 million for ECWSA. A letter was also presented for the Board to sign requesting County funding to assist with expansion of the Water Treatment Plant. This letter was signed by all Board members in attendance. No other action was taken on this item.

B. MASTER PLAN CHANGE ORDER FOR PER WORK

In light of the potential funding sources that may be available in the near future, Administrator Hare made a recommendation to issue a Change Order to AECOM to provide a PER for WTP upgrades as part of the Master Plan work. This would enable the Authority to proceed directly into design once funds are in hand. The Change Order would be for \$27,000. A motion was made by Kitchens to approve the change order. Second by Clark. No discussion. Vote unanimous.

C. BROOKS STREET WWTP LIME FEED AND OTHER IMPROVEMENTS BID

The Authority opened bids on September 14, 2021 at 11:00 am for the above referenced project. One bid was received from Republic Contracting Corp. for \$987,000. Administrator Hare recommended that the Authority accept this bid as it is in line with the estimated value of the work to be done. A motion was made by Creswell to approve the bid. Second by Clark. No further discussion. Vote unanimous.

D. DISTRIBUTION DEPARTMENT EQUIPMENT SHED BIDS

Administrator Hare presented three bids for the construction of an equipment shed for the Distribution Department. Quotes are for an equipment shed, 40' x 100' x 18', with 3 sides. Floor will be crush and run. The bids were:


<u>Company</u>	<u>Price</u>
A Quality Pole Buildings, LLC	\$47,806.00
Fortner Builders, LLC	\$57,100.00
Hoover Buildings	\$66,000.00

A motion was made by Smith to accept the low bid from A Quality Pole Buildings. Second by Clark. Kitchens asked whether a concrete floor would be needed. Hare said that crush and run would be sufficient since it was for storage. Nor further discussion. Vote unanimous.

EXECUTIVE SESSION – A motion was made by Johnson to enter into Executive Session to discuss a potential legal matter, and a contractual matter. Second by Clark. Vote Unanimous. No further action was taken.

Motion was made by Johnson to adjourn.
Second by Clark
Time: 6:50 p.m., September 27, 2021
Vote Unanimous

Approved


James Earl Kennamer, Chairman