

**EDGEFIELD COUNTY WATER & SEWER AUTHORITY
BOARD MEETING MINUTES**

The June Regular Board of Directors Meeting of Edgefield County Water and Sewer Authority was held on June 24, 2024, starting at 5:30 p.m. at 100 Waterworks Rd., Edgefield, SC (ECWSA Administrative Building). No individual or organization requested a copy of the Agenda. Notice of this Board of Directors Meeting was posted in the Administration Office 4 weeks prior to meeting and the Agenda was posted June 20, 2024.

CALL TO ORDER: Kennamer, 5:30 p.m.

INVOCATION: Smith

PLEDGE OF ALLEGIANCE

MEMBERS PRESENT: Kennamer, Smith, Clark, Creswell, Kitchens, Washington, Johnson

MEMBERS ABSENT: None

STAFF PRESENT: Administrator Hare, Business Manager Hope Carroway

GUEST PRESENT: David Shpigler

AGENDA: A motion was made by Johnson to approve the June 24, 2024 Agenda. Second by Washington. Vote unanimous to approve the agenda.

MINUTES: A motion was made by Johnson to approve the May 20, 2024 Minutes. Second by Smith. Vote unanimous.

PUBLIC HEARING FOR ECWSAFY 2025 BUDGET: Chairman Kennamer called the public hearing to order. No one from the public was present to comment on the proposed budget. Hearing was closed.

FINANCIAL STATEMENT: After the reading of the bank balances, Administrator Hare discussed the Financial Statement ending May 31, 2024. Budget should be at 91.67%, Revenues are 99.359%, and Expenses are at 90.12%. Water & Sewer sales are up compared to last year.

REPORTS:

John Hare, Administrator covered the following items during the report section:

- A brief update was given on the Sewer Force main Project and the WTP SCIIP Project. Material supply chain issues will delay the start of construction until September on the WTP project.
- David Shpigler of the Shpigler Group gave a presentation concerning the proposed RFP for Engineering Services for the remaining WTP and Distribution System upgrades. He also provided information concerning possible finance options and the NPV (Net Present Value) for these options.

BUSINESS

A. Final Reading of FY 2025 Budget

Administrator Hare led the Board in a review of the final draft of the FY 2025 budget. This budget reflects revenues and expenses of \$12,249,200.00 , a \$648,833.00 increase over last year. Motion by Washington to approve the budget. Second by Kitchens. No discussion. Vote unanimous.

B. Resolution Amending ECWSA Water Users Rules & Regulations

Administrator Hare presented Resolution 01-2024 amending the ECWSA Water Users Rules and Regulations. This Resolution would adjust water rates to satisfy budgetary requirements. A motion was made by Clark to approve the resolution. Second by Washington. No discussion. Vote unanimous.

C. Resolution Amending the ECWSA Drought Management Plan

Administrator Hare presented Resolution 02-2024 amending the ECWSA Drought Management Plan. This plan is required by SC DNR. It contains information on how a water utility responds in time of drought and how each utility will manage drought response. The Authority's previous plan was submitted in 2010. A motion was made by Kitchens to approve the resolution. Second by Creswell. No discussion. Vote unanimous.


D. Authorization to issue a RFP for Engineering Services related to WTP & Distribution System Upgrades as outlined in the ECWSA Master Plan

Administrator Hare recommended to the Board the issuance of a Request for Proposals (RFP) for engineering services related to future upgrades. This was given a brief overview during the report section by Mr. Shpigler. A timeline was presented for issuing the RFP to final approval of proposal in September. Hare informed the Board that the process could be stopped anytime along the way or changed in scope if need be, and this approval did not constitute any approval of funding at this time. Hare also stated that he would be reporting to the Board on a monthly basis of the status of the RFP process. A motion was made by Clark to issue the RFP. Second by Washington. No Discussion. Vote unanimous.

EXECUTIVE SESSION – A motion was made by Johnson to enter into executive session to discuss a potential legal matter. Second by Kitchens. The Board exited Executive session with no action taken.

Motion was made by Clark to adjourn.
Second by Washington
Time: 6:17 p.m., June 24, 2024
Vote Unanimous

Approved


James Earl Kennamer, Chairman