

**EDGEFIELD COUNTY WATER & SEWER AUTHORITY  
BOARD MEETING MINUTES**

*The August Regular Board of Directors Meeting of Edgefield County Water and Sewer Authority was held on August 26, 2019 starting at 5:30 p.m. at 100 Waterworks Rd. Edgefield, SC. No individual or organization requested a copy of the Agenda. Notice of this Board of Directors Meeting was posted in the Administration Office 4 weeks prior to meeting and the Agenda was posted August 22, 2019.*

**CALL TO ORDER:** Kennamer, 5:30 p.m.

**INVOCATION:** Creswell

**MEMBERS PRESENT:** Johnson, Kitchens, Kennamer, Williams, Clark, and Creswell

**MEMBERS ABSENT:** Timmerman

**STAFF PRESENT:** Administrator Hare, Business Manager Carroway

**GUEST PRESENT:** None

**AGENDA:** A motion was made by Johnson to approve the August 26, 2019 Agenda.  
Second by Williams. Vote unanimous to approve the agenda.

**MINUTES:** A motion was made by Johnson to approve the July 22, 2019 Minutes.  
Second by Clark. Vote unanimous.

**PUBLIC COMMENT:** There were no comments from the public. No one from the public was in attendance.

**FINANCIAL STATEMENT:** Administrator Hare discussed the Financial Statement ending July 31, 2019. Budget should be at 8.33%, Revenues are 10.67%, and Expenses are at 8.24%. Administrator Hare then presented information about possible refinancing of the 2010 Series Bond. Given the current low interest rates in the market, there is the potential for significant savings over the duration of bond. The Board agreed with Administrator Hare and Chairman Kennamer to proceed with further investigation of refinancing.

Administrator Hare also reported that the Authority received a SCANA settlement check in the amount of \$16,240.81.

**REPORTS:**

John Hare, Administrator covered the following items during the report section:

- Administrator Hare held a brief discussion regarding PFA's and their potential impact on future testing and regulatory requirements at the Water Plant.
- Administrator Hare informed the Board of recent news reports regarding fluoride and lower IQ scores. ECWSA no longer feeds fluoride at the Water Plant so this is not an issue for the Authority.

- Administrator Hare briefly discussed the different types of insurance coverage the Authority had on Board members (Worker's Compensation, Fidelity Bond, Tort Liability).
- The Christmas dinner for the Board members and their wives is tentatively scheduled for December 16, 2019 at 6 pm.

**BUSINESS:**

**A. Purchase of (2) New Trucks**

Administrator Hare made a recommendation to the Board to purchase 2 new pickups from Butler Chrysler (State Purchasing Vendor) for a combined price of \$45,459.00 to replace three vehicles that were over 20 years old. A motion was made by Johnson to approve. Second by Creswell. The question was asked of Administrator Hare where the trucks would be taken for warranty work, and Hare stated that they would be taken to the closest available dealer in Aiken, Augusta or Saluda. They did not need to be taken back to Beaufort. Vote unanimous.

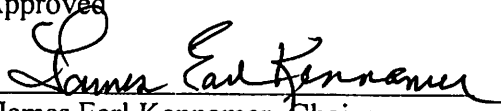
**B. Revisions to ECWSA Employee Handbook**

Administrator Hare presented a list of revisions to the current employee handbook. These revisions mainly addressed typos, elimination of the TERI Program information, and inclusion of the Business Manager in some reviews and approvals. A motion was made by Kitchens to accept the revisions. Second by Williams. During the discussion, Kitchens asked if ECWSA had a Lockout/Tagout program. Administrator Hare responded that the Authority did have a program. Kitchens asked if violation of this protocol resulted in disciplinary action, and Hare responded that violation of any safety procedures could be disciplined up to and including termination. No further discussion. Vote unanimous.

**EXECUTIVE SESSION –ECWSA Board did not enter into Executive Session**

Motion was made by Clark to adjourn.  
Second by Kitchens  
Time: 6:05 p.m., August 26, 2019  
Vote Unanimous

Approved

  
James Earl Kennamer, Chairman