

**EDGEFIELD COUNTY WATER & SEWER AUTHORITY
BOARD MEETING MINUTES**

The November Regular Board of Directors Meeting of Edgefield County Water and Sewer Authority was held on November 27, 2023, starting at 5:30 p.m. at 100 Waterworks Rd., Edgefield, SC (ECWSA Administrative Building). No individual or organization requested a copy of the Agenda. Notice of this Board of Directors Meeting was posted in the Administration Office 4 weeks prior to meeting and the Agenda was posted November 22, 2023.

CALL TO ORDER: Kennamer, 5:30 p.m.

INVOCATION: Smith

PLEDGE OF ALLEGIANCE

MEMBERS PRESENT: Kennamer, Smith, Clark, Creswell, Kitchens, Washington, Johnson

MEMBERS ABSENT: None

STAFF PRESENT: Administrator Hare, Business Manager Carroway

GUEST PRESENT: David Shpigler – Shpigler Group

AGENDA: A motion was made by Johnson to approve the November 27, 2023 Agenda. Second by Smith. Vote unanimous to approve the agenda.

MINUTES: A motion was made by Johnson to approve the October 23, 2023 Minutes. Second by Kitchens. Vote unanimous.

PRESENTATION OF THE ECWSA RATE STUDY: Mr. David Shpigler of the Shpigler Group presented the final draft of the Authority's FY2024 Rate Study. Shpigler recommended to the Board a "unified" rate structure where Commercial and Industrial rates would more closely mirror Residential rates. These rates would be modified over a three year period starting with adjustments in July 2024. The Board and Administrator Hare thanked Mr. Shpigler for his work and presentation.

PUBLIC COMMENT: No comments from the public and no one present from the public.

FINANCIAL STATEMENT: After the reading of the bank balances, Administrator Hare discussed the Financial Statement ending October 31, 2023. Budget should be at 33.3%, Revenues are 38.02%, and Expenses are at 32.45%. Water & Sewer sales are roughly equivalent to last year.

REPORTS:

John Hare, Administrator covered the following items during the report section:

- Administrator Hare held a brief discussion about the on-going residential housing developments in the Authority's service area, including Heritage Place, Windsor, Walnut Grove Townhomes, Kendall Mill Development and others.
- Hare also discussed the coming Bid Opening for the WTP Upgrades on December 6, 2024 and the need for a Special Called meeting in December to consider the bids. A Special meeting was scheduled for December 20, 2023 at 10:00 am.

BUSINESS

A. Resolution to Water Users Rules and Regulations (Sewer Rate Adjustment)

Administrator Hare presented a Resolution to the Water Users Rules and Regulations to adjust the sewer rate. This adjustment is predicated by the fact that the City of North Augusta is raising their sewer charge to the Authority by roughly 4.7% effective January 1, 2024. A motion was made by Clark to adopt the resolution. Second by Kitchens. No discussion. Vote unanimous.

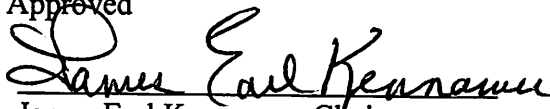
B. Employee Christmas Bonus

Administrator Hare and Chairman Kennamer recommended to the Board to give staff Christmas Bonuses for 2023. These amounts were the same as in 2022. Chairman Kennamer discussed the amounts with the Board. No discussion. Vote unanimous.

EXECUTIVE SESSION – A motion was made by Johnson to enter into Executive Session to discuss a personnel matter. Second by Washington. Vote unanimous.

Motion was made by Washington to adjourn.
Second by Clark
Time: 6:39 p.m., November 27, 2023
Vote Unanimous

Approved


James Earl Kennamer, Chairman