

**EDGEFIELD COUNTY WATER & SEWER AUTHORITY
BOARD MEETING MINUTES**

The May Regular Board of Directors Meeting of Edgefield County Water and Sewer Authority was held on May 20, 2024, starting at 5:30 p.m. at 100 Waterworks Rd., Edgefield, SC (ECWSA Administrative Building). No individual or organization requested a copy of the Agenda. Notice of this Board of Directors Meeting was posted in the Administration Office 4 weeks prior to meeting and the Agenda was posted May 16, 2024.

CALL TO ORDER: Kennamer, 5:30 p.m.

INVOCATION: Creswell

PLEDGE OF ALLEGIANCE

MEMBERS PRESENT: Kennamer, Smith, Clark, Creswell, Kitchens, Washington, Johnson

MEMBERS ABSENT: None

STAFF PRESENT: Administrator Hare, Business Manager Hope Carroway

GUEST PRESENT: None

AGENDA: A motion was made by Johnson to approve the May 20, 2024 Agenda. Second by Washington. Vote unanimous to approve the agenda.

MINUTES: A motion was made by Johnson to approve the April 22, 2024 Minutes. Second by Creswell. Vote unanimous.

PUBLIC COMMENT: No comments from the public and no one present from the public.

FINANCIAL STATEMENT: After the reading of the bank balances, Administrator Hare discussed the Financial Statement ending April 30, 2024. Budget should be at 83.33%, Revenues are 89.79%, and Expenses are at 81.50%. Water & Sewer sales are up compared to last year.

REPORTS:

John Hare, Administrator covered the following items during the report section:

- A brief update was given on the Sewer Force main Project and the WTP SCIIP Project. Material supply chain issues will delay the start of construction until September on the WTP project.
- New water services are averaging around 30 per month.
- Hare gave an update on sewer capacity and the work being done to gain additional capacity in the Authority's two main treatment facilities
- Hare gave an update on Lead & Copper service line inventory regulatory compliance and Zone Metering projects.
- Discussion was held regarding issuing a RFP for engineering services to begin work on WTP Division 2 and Distribution System Upgrades.

BUSINESS

A. Engagement of Mauldin & Jenkins for FY 2024 Audit

Administrator Hare presented an engagement letter from M&J for conducting the FY2024 audit. Hare stated that it was the same fee as presented last year. Several Board members asked Hare to further research the language in the letter regarding hourly rates and what that meant. Hare recommended engaging M&J for the FY 2024 audit. Motion by Kitchens to engage M&J. Second by Clark. No discussion. Vote unanimous.

B. Second Draft Reading of the ECWSA FY 2025 Budget

Administrator Hare led the Board in a review of the first draft of the FY 2025 budget. This budget reflects revenues and expenses of \$12,249,200.00, a \$648,833.00 increase over last year. Hare discussed that there would be no changes to overall expenses and revenues between this reading and the final presentation. No vote or motion at this time.

EXECUTIVE SESSION – None

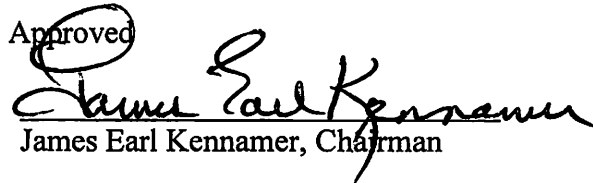
Motion was made by Washington to adjourn.

Second by Clark

Time: 6:05 p.m., May 20, 2024

Vote Unanimous

Approved

A handwritten signature in black ink that reads "James Earl Kennamer". The signature is written in a cursive style and is positioned above the printed name.

James Earl Kennamer, Chairman