

**EDGEFIELD COUNTY WATER & SEWER AUTHORITY
BOARD MEETING MINUTES**

The January Regular Board of Directors Meeting of Edgefield County Water and Sewer Authority was held on January 25, 2021 starting at 5:30 p.m. at 100 Waterworks Rd., Edgefield, SC (ECWSA Administrative Building). No individual or organization requested a copy of the Agenda. Notice of this Board of Directors Meeting was posted in the Administration Office 4 weeks prior to meeting and the Agenda was posted January 21, 2021.

CALL TO ORDER: Kennamer, 5:30 p.m.

INVOCATION: Kennamer

MEMBERS PRESENT: Johnson, Creswell, Clark, Smith, Washington and Kitchens via Zoom, Kennamer in person.

MEMBERS ABSENT: None

STAFF PRESENT: Administrator Hare, Business Manager Carroway

GUEST PRESENT: None

AGENDA: A motion was made by Johnson to approve the January 25, 2021 Agenda. Second by Washington. Vote unanimous to approve the agenda.

MINUTES: A motion was made by Johnson to approve the November 23, 2020 Minutes. Second by Creswell. Vote unanimous.

PUBLIC COMMENT: No comments from the public and no one present from the public.

FINANCIAL STATEMENT: After the reading of the bank balances, Administrator Hare discussed the Financial Statement ending December 31, 2020. Budget should be at 50%, Revenues are 51.74%, and Expenses are at 48.11%. Although water consumption is down revenue is up slightly.

REPORTS:

John Hare, Administrator covered the following items during the report section:

- Administrator Hare gave an update to the Board regarding COVID-19 impacts to the Authority's operations. Currently the Distribution/Collections Dept. has been hardest hit, with seven employees out due to positive test or quarantine requirements. Administrator Hare reviewed, in brief, contingency plans for the different departments regarding COVID absences. The lobby will remain closed to the public for the time being as well.
- Hare discussed issues that the Federal Prison in Edgefield has been having with their sewer system and the impacts on the Authority. The Authority has been tracking the financial impact and will seek reimbursement in the future.
- Administrator Hare discussed an upcoming interview scheduled with Arthur Northrop of the *Edgefield Advertiser*. He is doing a series on different entities within the county. The Board had no objections and felt like it would be a good opportunity to

- share a positive message about the Authority.
- Administrator Hare gave a brief update on development in the Authority's service area. Continued rapid growth may lead to an acceleration of the time table for beginning execution of a Water Systems Master Plan.
- A review of the current Board members terms of service was presented. Vice Chairman Johnson's term expires in September of this year, and he was asked if he would be willing to serve again. He confirmed that he would.
- Finally, a review of the meeting dates was reviewed and distributed to the Board. This will also be posted on the Authority's website.

EXECUTIVE SESSION – None


Motion was made by Clark to adjourn.

Second by Washington

Time: 6:04 p.m., January 25, 2020 ~~2020~~ 2021 *JK*

Vote Unanimous

Approved


James Earl Kennamer, Chairman